

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA

**Regular Meeting January 22, 2018 at 7:30 p.m.
Clinton Township Middle School Auditorium**

CALL TO ORDER: _____ called the meeting to order at _____ p.m.

PUBLICATION OF NOTICE:

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through public notice on January 16, 2018.

- a. Faxing to three newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Offices and in each Clinton Township School
- c. Faxing to the Clerk of Clinton Township

ROLL CALL

	Present	Absent	Time of Arrival after meeting has been called to order
Ms. Maria Grant			
Mrs. Rachel McLaughlin			
Mrs. Lana Brennan			
Mrs. Mary Beth Brooks			
Mrs. Alicia Demmerle			
Dr. Jeffrey Foy			
Mr. Kevin Maloy			
Mrs. Alissa Olawski			
Mrs. Yehara Raddalgoda			

Present: *District Administrators:*

_____ Dr. Pamela C. Fiander, Superintendent of Schools

_____ Mr. Edward F. McManus, Business Administrator/Board Secretary

Also Present: _____ Vito Gagliardi, Esq., Board Attorney

PLEDGE OF ALLEGIANCE: _____ led the Board in the Pledge of Allegiance.

PROCESS GUARDIAN: _____ was appointed Process Guardian.

EXECUTIVE SESSION:

***WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Clinton Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and*

***WHEREAS**, the Clinton Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session.*

***WHEREAS**, any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly. The nature of the matter, described as specifically as possible without undermining the need for confidentiality is a hearing before the Board pursuant to N.J.S.A. 18A:37-13.2 et. seq., the Anti-Bullying Bill of Rights Act.*

***WHEREAS**, the length of the Executive Session is estimated to be thirty (30) minutes after which the meeting shall reconvene and proceed with business.*

***NOW, THEREFORE, BE IT RESOLVED** that the Clinton Township Board of Education will go into Executive Session for only the above stated reasons;*

***BE IT FURTHER RESOLVED** that the Board hereby declares that its discussion of the aforementioned subject will be made public at such time as the reason for confidentiality no longer exists.*

Formal action will not be taken.

Time:

(_____ Moved; _____ Seconded; _____ Ayes; _____ Nays; _____ Abstain)

***BE IT RESOLVED** that the Board of Education hereby approves reconvening the regular Board meeting.*

Time:

(_____ Moved; _____ Seconded; _____ Ayes; _____ Nays; _____ Abstain)

PRESIDENT'S COMMENTS/REPORT**REPORT OF THE SUPERINTENDENT OF SCHOOLS****Action Items 18-SU-021 through 18-SU-023**

Dr. Fiander will present the following to the Board of Education:

1. Enrollment Report - 1,266
2. Suspension Report
 - (1) - 1 Day Out-of-School Suspension - CTMS
 - (2) - 5 Days Out-of-School Suspensions - CTMS

Action 18-SU-021:

***BE IT RESOLVED** that the Board of Education hereby accepts the enrollment and suspension reports of the Superintendent as presented.*

Action 18-SU-022:

***BE IT RESOLVED** that the Board of Education hereby affirms the first reading of the Superintendent of Schools' recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:*

- *HIB Report Tracking Number 67198*
- *HIB Report Tracking Number 67366*

Action 18-SU-023:

***BE IT RESOLVED** that the Board of Education hereby affirms the second reading of the Superintendent of Schools' recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:*

- *HIB Report Tracking Number 66216*
- *HIB Report Tracking Number 66332*
- *HIB Report Tracking Number 66727*
- *HIB Report Tracking Number 66728*
- *HIB Report Tracking Number 66563*
- *HIB Report Tracking Number 66569*

Board of Education Roll Call Vote

	<u>Mrs. Brennan</u>	<u>Mrs. Brooks</u>	<u>Mrs. Demmerle</u>	<u>Dr. Foy</u>	<u>Mr. Maloy</u>	<u>Mrs. McLaughlin</u>	<u>Mrs. Olawski</u>	<u>Mrs. Raddalgoda</u>	<u>Mrs. Grant</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

PUBLIC COMMENTS – AGENDA ITEMS ONLY

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

FIRST RECOGNITION OF THE PUBLIC

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

Action Items 18-BA-022 through 18-BA-025

Informational:

- The date of the Board of Education's next regular meeting is scheduled for Monday, February 26, 2018 at 7:30 p.m., in the Auditorium of Clinton Township Middle School.

Action 18-BA-022:

BE IT RESOLVED that the Board of Education hereby approves the following Board Meeting minutes and Executive Session minutes for:

Minutes

December 18, 2017

January 10 2018 Reorganization

Executive Session

December 18, 2017

Action 18-BA-023:

***BE IT RESOLVED** that the Board of Education hereby approves the Board Secretary and Treasurer's Reports for the period ending December 31, 2017.*

Action 18-BA-024:

***BE IT RESOLVED** that the Board of Education hereby approves the line item transfers for the period ending December 31, 2017.*

Action 18-BA-025:

***BE IT RESOLVED** that the Board Secretary, pursuant to N.J.A.C. 6A: 23A-16.10 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);*

***BE IT FURTHER RESOLVED** that the Superintendent of Schools recommends that the Clinton Township Board of Education accept the monthly financial reports of the Secretary and Treasurer of School Monies for the month(s) of December 31, 2017; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the district's financial obligations for the remainder of the year.*

Board of Education Roll Call Vote

	Mrs. Brennan	Mrs. Brooks	Mrs. Demmerle	Dr. Foy	Mr. Maloy	Mrs. McLaughlin	Mrs. Olawski	Mrs. Raddalgoda	Mrs. Grant
Motion									
Aye									
Nay									
Abstain									
Absent									

COMMITTEE REPORTS**FACILITIES/FINANCE:**

Kevin Maloy- Chair; Alissa Olawski, Maria Grant, Lana Brennan
Action Items 18-FF-116 through 18-FF-124

Action 18 FF-116

***BE IT RESOLVED** that the Board of Education hereby approves the payment of bills in the amount of \$2,483,057.60 for the period ending January 22, 2018.*

Action 18-FF-117:

BE IT RESOLVED that the Board of Education hereby approves the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy #6471 "School District Travel." Only overnight stays are eligible for meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, OMB Mileage Reimbursement Rate: \$0.31.

Employee/School	Program Title/Location	Date	Cost	Mileage	Lodging/ Meals
Sonia Damanakis	Strategies for Strengthening Science Instruction Piscataway, NJ	2/1/18	\$249.00	OMB	N/A
Lisanne Bartram Lorraine Dul Ellen Layton Julie Mooney Jessica Partridge	The 2nd Annual Early Childhood Summit Designing High Quality Early Learning: PreK-3 Monroe Twp., NJ	2/5/18	\$138.00 per person	OMB	N/A
Lisa Beatrice Susana Correia	Strengthening World Language Instruction Newark, NJ	2/13/18	\$249.00 per person	OMB	N/A
Joy Mitariten Kevin Rudolph	Argumentation in the NGSS Science Classroom Montclair, NJ	2/23/18	\$150.00 per person	OMB	N/A
Daniel Gorman	NJ Schools Buildings and Grounds Association Expo Atlantic City, NJ	3/12/18, 3/13/18 and 3/14/18	\$200.00	OMB	\$99/night lodging \$128 meals \$12.50 Tolls / Parking
Jennifer Cwynar Judith Johnson Ana Kirk Julie Snee Christine Wendel	Strategies and Structures for teaching Reading New Providence, NJ	3/13/18	\$195.00 per person	OMB	N/A
Melissa Hoffman	Practical Strategies to Use Guided Math Allentown, PA	3/21/18	\$249.00	OMB	N/A

Joan Slagus	Powerful Early Intervention Strategies to Help Young Children New Brunswick, NJ	3/20/18	\$249.00	OMB	N/A
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Action 18-FF -118:

BE IT RESOLVED that the Board of Education hereby acknowledges the following requests for graduate course approval, in accordance with the Negotiated Agreement:

<i>Employee</i>	<i>Program Title</i>	<i>Location</i>	<i>Date</i>
Eileen Black	A Prologue to Contemporary Educational Practice	Centenary University	Spring 2018
Joy Mitariten	Curriculum of Middle & Junior High	Rutgers University	Spring 2018

Action 18-FF-119:

BE IT RESOLVED that the Board of Education hereby authorizes the School Business Administrator to cancel stale/outstanding checks from the Clinton Township General Account as follows:

<u>Check#</u>	<u>Date</u>	<u>Amount</u>
8166	2/22/16	\$134.00
8379	3/21/16	\$ 13.99
8830	6/20/16	\$ 45.00
8923	6/20/16	\$ 50.00
9950	1/23/17	\$ 3.72
10084	2/27/17	\$ 94.90
10129	2/27/17	\$442.00

Action 18-FF-120:

BE IT RESOLVED that the Board of Education hereby approves the Resolution for Participation in Coordinated Transportation with Warren County Special Services School District for the 2018/19 school year for Special Education, Nonpublic, and Public School routes with a 4% administrative fee.

Action 18-FF-121:

BE IT RESOLVED that the Board of Education hereby amends prior motion 17-FF-255 (May 8, 2017) with Uncommon Thread to provide additional ABA Parent Training beginning January 2018 through June 2018; 3 hours per week, for 9 weeks, in accordance with the IEP, for a total additional cost of \$3,510.00.

Action 18-FF-122:

BE IT RESOLVED, that the Board of Education hereby approves Saint Clare's Hospital to provide 5 hours a week of home instruction to SID #7956410246 beginning January 8, 2018 until February 9, 2018 for a fee of \$28.62 per hour.

Action 18-FF-123:

BE IT RESOLVED, that the Board of Education hereby approves the request for pupil transportation to Dual Residences within Clinton Township in accordance with Regulation R 8600 "Pupil Transportation" for the 2017/2018 school year:

SID#

7118456943

7123125317

School

Round Valley School

Spruce Run School

Action 18-FF-124:

WHEREAS, N.J.A.C. 6A: 23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for 2018/19; and

WHEREAS the Clinton Township Board of Education desires to apply for this waiver due to the fact that based upon the revenue projections, it projects having fewer than 40 Medicaid eligible classified students in the 2018/19 budget year;

NOW THEREFORE BE IT RESOLVED that the Clinton Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Hunterdon an appropriate waiver of the requirements of N.J.A.C. 6A: 23A-5.3 for the 2018/19 school year.

Board of Education Roll Call Vote

	Mrs. Brennan	Mrs. Brooks	Mrs. Demmerle	Dr. Foy	Mr. Maloy	Mrs. McLaughlin	Mrs. Olawski	Mrs. Raddalgoda	Mrs. Grant
Motion									
Aye									
Nay									
Abstain									
Absent									

PERSONNEL/NEGOTIATIONS:

Personnel: Alissa Olawski – Chair; Rachel McLaughlin, Maria Grant, Alicia Demmerle

Negotiations: Maria Grant - Chair; Kevin Maloy, Alissa Olawski

Action Items 18-PN-173 through 18-PN-194

PLEASE NOTE THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS, AND THAT ALL SALARIES ARE PRORATED TO THE EFFECTIVE DATE OF EMPLOYMENT AND WITHIN THE CURRENT SCHOOL BUDGET.

Action 18-PN-173:

BE IT RESOLVED that the Board of Education hereby accepts, with regret, the retirement of ***Michele Beha***, CTMS School Nurse, effective July 1, 2018.

Action 18-PN-174:

BE IT RESOLVED that the Board of Education hereby accepts, with regret, the retirement of ***Ellen Jacobson***, CTMS Teacher, effective July 1, 2018.

Action 18-PN-175:

BE IT RESOLVED that the Board of Education hereby approves the request for Disability/Maternity Leave of Absence for ***Christine Wendell***, RVS Teacher, for the period beginning May 29, 2018 through June 30, 2018 and a Child Rearing Leave of Absence from September 1, 2018 through October 16, 2018.

Action 18-PN-176:

BE IT RESOLVED that the Board of Education hereby approves the request for Disability/Maternity Leave of Absence for ***Lori Zockoff***, RVS Teacher, for the period beginning May 29, 2018 through June 30, 2018 and a Child Rearing Leave of Absence from September 1, 2018 through January 1, 2019.

Action 18-PN-177:

BE IT RESOLVED that the Board of Education hereby amends prior motion 18-PN-019 (August 21, 2017) to reflect a change to the start date for Maternity/Disability Leave of Absence for **Kristen Prall**, CTMS Teacher – Special Education, from January 26, 2018 to January 19, 2018.

Action 18-PN-178:

BE IT RESOLVED that the Board of Education hereby amends prior motion 18-PN-168 (January 10, 2018) to reflect a change to the end date of Disability Leave of Absence for **Suzanne Molyneux**, SRS Teaching Assistant, from February 12, 2018 to March 30, 2018.

Action 18-PN-179:

BE IT RESOLVED that the Board of Education hereby amends prior motion 18-PN-030 (August 21, 2017) to reflect a change to the end date for **Hayley Saville**, Maternity Leave Replacement teacher, from January 26, 2018 to February 2, 2018.

Action 18-PN-180:

BE IT RESOLVED that the Board of Education hereby approves the request for Disability Leave of Absence for **Marlene Kopack**, RVS Custodian, for the period beginning January 26, 2018 through February 23, 2018.

Action 18-PN-181:

BE IT RESOLVED that the Board of Education hereby approves the request for Disability Leave of Absence for **Debra Krupp**, Human Resources Coordinator/Transportation Liaison, for the period beginning February 12, 2018 through March 23, 2018.

Action 18-PN-182:

BE IT RESOLVED that the Board of Education hereby approves the request for Disability Leave of Absence for **Linda McClurg**, SRS/PMG .5 School Nurse, for the period beginning December 11, 2017 through February 2, 2018.

Action 18-PN-183:

BE IT RESOLVED that the Board of Education hereby approves the request for Disability Leave of Absence for **Rita Russamano**, RVS Inclusion Teacher, for the period beginning March 6, 2018 through March 23, 2018.

Action 18-PN-184:

BE IT RESOLVED that the Board of Education hereby amends prior motion 18-PN-151 (December 18, 2017) to reflect a change to the start date of employment for **Stacy James** from on or before January 3, 2018 to January 8, 2018.

Action 18-PN-185:

BE IT RESOLVED that the Board of Education hereby amends prior motion 18-PN-124 (November 24, 2017) to reflect a change in placement for Rider University Student Teacher, **Kelsey Guenther**, from being placed with 4th grade inclusion team, **Barbara Marinelli**, General Ed Teacher and **Jennifer Topping**, Special Ed Teacher, for Spring, 2018, effective January 22, 2017 through May 3, 2018 to being placed with 4th grade inclusion team, **Christine Laudato**, General Ed Teacher, and **Jennifer Topping**, Special Ed Teacher, for Spring 2018, effective January 22, 2018 through May 3, 2018.

Action 18-PN-186:

BE IT RESOLVED that the Board of Education hereby accepts with regret the resignation of **Darla Dorflinger**, SRS Nursing Assistant, effective December 18, 2017.

Action 18-PN-187:

BE IT RESOLVED, that the Board of Education hereby approves **Darla Dorflinger** as a Substitute Nurse Aide, at the specified rate of \$11.00 per hour, effective January 23, 2018 for the 2017/2018 school year.

Action 18-PN-188:

BE IT RESOLVED, that the Board of Education hereby approves **Richard Hoffman** as a Substitute Custodian at the specified rate of \$13.00 per hour, effective January 23, 2018 for the 2017/2018 school year.

Action 18-PN-189:

BE IT RESOLVED that the Board of Education hereby approves the following CTSD staff to be coaches for the 2018 Spring Sports Season, as per negotiated agreement.

Position	Stipend	Name	Year	Comments
Boys Baseball Coach	\$2,491	Charles Schade	4	
Assistant Boys Baseball Coach	\$1,749	Jessica Comerford	2	
Girls Softball Coach	\$2,491	Kelly Gallo	4	
Assistant Softball Coach	\$1,749	James Gallo	*3	* Not a CTSD employee; Experienced Rec & Warren Hills coach.

Action 18-PN-190:

BE IT RESOLVED that the Board of Education hereby approves **Julia Beckmann**, RVS music teacher, to provide piano accompanist services at the specified rate of \$26.50 per hour, not to exceed 3 hours for each of the CTMS Choral concerts on December 5, 2017, May 8, 2018 and the Music in the Parks Festival on May 18th.

Action 18-PN-191:

BE IT RESOLVED that the Board of Education approves **Brent Ruge** as the Golf Club Advisor for the 2017/2018 school year to be paid \$530 (stipend to be funded from the activity itself).

Action 18-PN-192:

BE IT RESOLVED that the Board of Education approves the following individuals as volunteer Golf Club Chaperones for the 2017/2018 school year:

Ellen Jacobsen
John Musumeci

Action 18-PN-193:

BE IT RESOLVED that the Board of Education hereby approves the employment of **Kristine Voorhees** .5 secretary at PMG (replacing **Brenda Butler**) beginning January 23, 2018 , Step 0-1, \$20,035 (pro-rated to start date).

Action 18-PN-194:

BE IT RESOLVED that the Board of Education hereby approves **Chelsey Lindaberry** as a Scorekeeper for basketball games at the specified rate of \$26.50 per hour, not to exceed three hours, for Clinton Township Middle School events per the negotiated agreement for the 2017/18 school year.

Board of Education Roll Call Vote

	Mrs. <u>Brennan</u>	Mrs. <u>Brooks</u>	Mrs. <u>Demmerle</u>	Dr. <u>Foy</u>	Mr. <u>Malov</u>	Mrs. <u>McLaughlin</u>	Mrs. <u>Olawski</u>	Mrs. <u>Raddalgoda</u>	Mrs. <u>Grant</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

POLICY/CURRICULUM:

Rachel McLaughlin – Chair; Yehara Raddalgoda, Jeffrey Foy, Mary Beth Brooks

Action Items 18-PC-029 through 18-PC-30

Action 18-PC-029:

BE IT RESOLVED that the Board of Education hereby approves the biannual Statement of Assurance regarding the use of Paraprofessional Staff for the 2017/2018 school year.

Action 18-PC-030:

BE IT RESOLVED that the Board of Education hereby approves the following field trips (at Board expense):

January 22, 2018	Hunterdon County Library Clinton, NJ	LLD Classroom/4/5 Resource Classes	Ms.Nish/ Ms. Fuentes
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Board of Education Roll Call Vote

	Mrs. Brennan	Mrs. Brooks	Mrs. Demmerle	Dr. Foy	Mr. Maloy	Mrs. McLaughlin	Mrs. Olawski	Mrs. Raddalgoda	Mrs. Grant
Motion									
Aye									
Nay									
Abstain									
Absent									

FEASIBILITY OF SCHOOL CLOSING

Maria Grant – Chair; Rachel McLaughlin, Jeff Foy, Mary Beth Brooks

OLD BUSINESS**NEW BUSINESS****SECOND RECOGNITION OF THE PUBLIC**

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167, SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

EXECUTIVE SESSION:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Clinton Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Clinton Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session.

WHEREAS, any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. The nature of the matter, described as specifically as possible without undermining the need for confidentiality is attorney-client privilege, personnel and negotiations;

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the meeting shall reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Clinton Township Board of Education will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject will be made public at such time as the reason for confidentiality no longer exists.

Action may be taken upon return.

Time:

(_____ Moved; _____ Seconded; _____ Ayes; _____ Nays; _____ Abstain; _____ Absent)

BE IT RESOLVED that the Board of Education hereby approves reconvening the regular Board meeting.

Time:

(_____ Moved; _____ Seconded; _____ Ayes; _____ Nays; _____ Abstain; _____ Absent)

ADJOURNMENT

Action 18-AJ-011:

***BE IT RESOLVED** that the Board of Education hereby adjourns this meeting.*

Time:

(_____ Moved; _____ Seconded; _____ Ayes; _____ Nays)